



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON WIESBADEN
UNIT 29623
APO AE 09005-9623

IMWB-ZA

25 MAY 2016

MEMORANDUM FOR All Members of the United States Army Garrison (USAG)
Wiesbaden Community

SUBJECT: USAG Wiesbaden Command Policy Letter #1, Open Door Policy

1. Purpose: To define and establish the USAG Wiesbaden Commander's Open Door Policy.
2. Applicability: This policy applies to all military, civilian or contract personnel and family members residing in the USAG Wiesbaden area of responsibility.
3. Policy: My door is open to all members of the command to discuss areas of concern; however, I have confidence that the individual chain of command will properly address all issues arising within UASG Wiesbaden.

a. On the rare occasion when the chain of command is perceived as part of the problem or when an immediate supervisor cannot resolve the matter, the issue must first be directed to the Command Sergeant Major or Deputy to the Commander.

b. If these individuals cannot resolve the issue, I will intercede. To schedule an appointment, please contact my office at DSN: 548-0101 / Civilian: 0611-143-548-0101. Soldiers who are pending judicial, non-judicial, or adverse investigation must coordinate open door requests through the Office of the Staff Judge Advocate to make an appointment relating to the pending action.

c. This policy supersedes all previous published guidance.

d. This policy will be posted on all official bulletin boards and the USAG Wiesbaden webpage.

4. The point of contact for this policy is the Garrison admin staff at DSN: 548-0101 / CIV 0611-143-548-0101.

A handwritten signature in black ink, appearing to read "T. Fish", written over a horizontal line.

TODD J. FISH
COL, LG
Commanding