



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON WIESBADEN
UNIT 29623
APO AE 09005-9623

IMWB-ZA

APR 24 2015

MEMORANDUM FOR All Members of the USAG Wiesbaden Community

SUBJECT: United States Army Garrison Wiesbaden Command Policy Letter #4, Equal Employment Opportunity (EEO)

1. Purpose: To define and establish the United States (US) Army Garrison Wiesbaden commander's Equal Employment Opportunity (EEO) policy.
2. Applicability: This policy applies to all applicants for employment, US employed civilians, military and local national supervisors of US Civilians in the Wiesbaden community.
3. Policy: I affirm the principles of Equal Employment Opportunity (EEO) and commit to implementing a model EEO program by creating an environment free of discrimination and harassment. EEO is a right mandated by law and an essential element of good leadership.
 - a. I assure that equal employment opportunities are afforded to all employees and applicants for employment regardless of race, religion, color, sex, national origin, age, disability, reprisal or genetic information.
 - b. Managers, supervisors, and leaders are expected to responsibly maintain a workplace free of discrimination. In addition, I expect shared commitment to sound management practices and EEO principles. Together we must eliminate barriers for employees and applicants of employment and ensure that our recruitment and selection process support the full consideration of qualified individuals. All personnel actions must be based upon merit factors.
 - c. Supporting the EEO program is a core value of US Army Garrison Wiesbaden and integral to our mission and strategic planning.
 - d. This policy will be posted on all official bulletin boards and the US Army Garrison Wiesbaden webpage.
4. The point of contact for this policy is the Equal Employment Opportunity Office, located on Clay Kaserne, Building 1023N, DSN: 548-2201 or commercial 0611-143-548-2201, email: usarmy.wiesbaden.imcom-europe.mbx.equal-employment-opportunity@mail.mil.

A handwritten signature in black ink that reads "Mary D. Martin".

MARY D. MARTIN
COL, AG
Commanding

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