



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON WIESBADEN
UNIT 29623
APO AE 09096-0050

IMEU-WSB-ZA

16 JUN 09

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army Garrison Wiesbaden Command Policy Letter 27, Safety

1. References:

- a. AR 385-10, The Army Safety Program, 23 Aug 07.
- b. FM 5-19, Composite Risk Management, 21 Aug 06.
- c. AE Regulation 385-40, Accident Reporting and Records, 29 Sep 05.
- d. AE Pam 385-15, Leader's Operational Accident-Prevention Guide, 18 May 05.
- e. Memorandum, HQ US Army Europe and Seventh Army, 30 May 2007, subject: Army in Europe Command Policy Letter 3 Safety

2. Purpose: To establish the USAG Wiesbaden commander's safety policy.

3. Applicability: This policy applies to all military commands and civilian employees within the USAG Wiesbaden area of responsibility (AOR). All organizations attached or physically located within its AOR should follow the intent of this policy.

4. Policy:

a. Safety is a commander's program. As such, I am the USAG Wiesbaden Safety Officer. Safety performance reflects the quality of leadership in each command; therefore, safety must be integrated into every aspect of our activities. Taking care of people and associated resources is part of the trust and stewardship which is expected of every leader at every level.

b. Commanders at all levels (brigade, battalion and company), should establish in writing, their own clearly defined command safety policy which outlines specific safety programs and risk reduction functions with methods to monitor the success of the program. Accident prevention is an inherent function of leadership, and as such, I want you to address your safety policy in the quarterly safety briefs and include safety goals in the commander's quarterly training guidance.

IMEU-WSB-ZA

SUBJECT: U.S. Army Garrison Wiesbaden Command Policy Letter 27, Safety

c. Composite Risk Management (CRM): Composite Risk Management is the Army's primary decision-making process for identifying hazards and controlling risks across the full spectrum of Army missions and activities, both on and off duty. Commanders and leaders must utilize the five-step CRM process as outlined in FM 5-19. In so far as practical, the five-step process should be integrated into all our decisions. Safety risk assessments will be performed for all hazardous operations including all community events and provided to the garrison Safety Office. The Composite Risk Assessment will be completed by activity leader or supervisor, with approval authority to be determined upon the residual risk level of the completed risk assessment. When the following levels of residual risk are determined, the approval authority is:

(1) Low or Medium Risk: Detachment or company commander or a supervisor who has supervisory authority over the person in charge of the event.

(2) High Risk: Garrison commander.

(3) Extremely High: Senior mission commander.

d. Accident Reporting: Accidents requiring medical treatment or resulting in one or more lost workdays or cause any substantial damages over \$2,000 to U.S. military or host nation equipment or property must be reported to the USAG Wiesbaden Safety Office, using the Army accident report DA Form 285-AB-R within 30 days. Accidents resulting in class "A" or "B" should immediately be reported to the USAG Wiesbaden Safety Office, DSN 337-7414. Supervisors will report DA appropriated fund (APF) civilian employee accidents using the automated reporting, Electronic Data Interchange (EDI), system available at <https://usanus.cpms.osd.mil> LN civilian employee accidents are reported and documented using BALU software http://www.per.hqusareur.army.mil/erVICES/safetydivision/accident_report2.htm All supervisors in USAG WSB will report Army accidents using the Loss Reporting Automation System (LRAS) at https://erc.army.mil/loss_reporting/lras_accident.html. Completing LRAS report does not replace other required accident reporting requirements.

5. Strive to extend your safety leadership influence to off-duty activities. Experience has shown many of accidental losses occur when our people are not on duty. Off-duty operation of privately owned vehicles consistently produces most of our accidental fatalities.

IMEU-WSB-ZA

SUBJECT: U.S. Army Garrison Wiesbaden Command Policy Letter 27, Safety

6. I expect and require all of you to act appropriately in exercising your individual safety responsibilities with the goal of eliminating preventable mishaps because such losses affect combat readiness and mission effectiveness. We need all of you to “Own the Edge” with Composite Risk Management when it comes to thinking ahead, ensuring the safety of Soldiers and civilians under your leadership and when planning official or personal travel. I challenge everyone to work together towards a common goal of having no accidents.

7. This policy letter supersedes all previous safety policy letters.

8. The proponent for this command policy is the USAG Wiesbaden Safety office at DSN 337-7414 or email safety@wsb.army.mil

DISTRIBUTION:

A



JEFFREY W. DILL
COL, IN
Commanding