



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON WIESBADEN
UNIT 29623
APO AE 09096-0050

IMEU-WSB-ZA

3 SEP 09

MEMORANDUM FOR US Army Garrison Wiesbaden, APO AE 09096

SUBJECT: US Army Garrison Wiesbaden Command Policy Letter 36, Mandatory Personal Financial Management Training for all First Term Soldiers

1. References:

- a. AR 608-1, Army Community Service Center, 19 September 2007.
- b. AR 600-8-19, Enlisted Promotions and Reductions, 20 March 2008.

2. Purpose: Establishes a financial training policy for first term Soldiers. USAG Wiesbaden is committed to ensuring Soldiers receive a solid financial foundation which will help protect the Soldier and enhance career long readiness.

3. Applicability: This policy applies to all first term Soldiers within the USAG Wiesbaden Area of Responsibility (AOR).

4. Policy: All first term Soldiers will attend Army Community Service (ACS) first term financial readiness training within ninety days of arrival at their new duty station IAW AR 608-1, para 4-38.

5. Responsibilities.

a. ACS will conduct required training monthly at the Hainerberg housing area, Bldg 07790, Room 22, or as requested by unit commanders for groups of ten or more.

(1) ACS will provide first term Soldiers an invitation to the next available class at the weekly newcomer's briefing.

(2) ACS will notify unit commanders of training completion by providing certificates for all attendees.

b. Commanders will ensure first term Soldiers have received eight hours of mandatory financial education from ACS.

c. In processing (ITC/IOP) will provide a list weekly of all newly arrived first term Soldiers by name, rank and unit. Lists will be cross checked with class attendance rosters to ensure all first term Soldiers receive the training.

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6. This policy remains in effect until cancelled or superseded in writing.

7. The point of contact for this memorandum is the ACS Financial Readiness Program Manager, DSN: 335-5254.

A handwritten signature in black ink, appearing to read "Jeffrey W. Dill". The signature is stylized and cursive.

JEFFREY W. DILL
COL, IN
Commanding

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