



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON WIESBADEN
UNIT 29623
APO AE 09005-9623

IMWB-ZA

09 July 2012

MEMORANDUM FOR All Members of the USAG Wiesbaden Community

SUBJECT: US Army Garrison Wiesbaden Command Policy Letter 4, Equal Employment Opportunity (EEO) and Diversity

1. Purpose: To define and establish the United States Army Garrison (USAG) Wiesbaden commander's Equal Employment Opportunity (EEO) policy.

2. Applicability: This Policy applies to all applicants for employment, United States (US) employed civilians, military and local national supervisors of (US) civilians in the Wiesbaden community.

3. Policy: I affirm the principles of Equal Employment Opportunity (EEO) and commit to implementing a model EEO program by creating an environment free of discrimination and harassment. EEO is a right mandated by law and an essential element of good leadership.

a. I assure that equal employment opportunities are afforded to all employees and applicants for employment regardless of race, religion, color, sex, national origin, age, disability, reprisal or sexual orientation.

b. Managers, supervisors, and leaders are expected to responsibly maintain a workplace free of discrimination. In addition, I expect shared commitment to sound management practices and EEO principles. Together we must eliminate barriers for employees and applicants of employment and ensure that our recruitment and selection processes support the full consideration of qualified individuals. All personnel actions must be based upon merit factors.

c. Supporting the EEO program is a core value of USAG Wiesbaden and integral to our mission and strategic planning.

d. This policy will be posted on all official bulletin boards and on the USAG Wiesbaden webpage.

4. Point of contact for this memo is Ms. Yvonne McQuire, Equal Employment Opportunity Officer, who may be reached at DSN: 337-5610/5616/5535 / CIV 0611-705-5610/5616/5535 or via email: Yvonne.M.McQuire.civ@mail.mil

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Commanding