



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON WIESBADEN
UNIT 29623
APO AE 09005-9623


IMEU-WSB-ZA

15 OCT 10

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army Garrison Wiesbaden Command Policy Letter 40, Equal Employment Opportunity Training

1. US Army Garrison Wiesbaden appropriated fund (AF) and non-appropriated fund (NAF) civilian employees will accomplish EEO training as follows:
 - a. The Notification and Federal Employee Antidiscrimination and Retaliation Act (NoFEAR Act) will be completed every other year. Since online training is no longer available through Installation Management Command, Europe Region, it must be accomplished in the classroom setting.
 - b. The EEO Complaint Process, Alternative Dispute Resolution, Prevention of Sexual Harassment (POSH) and Reasonable Accommodation training will be completed annually though scheduled EEO classroom training sessions. NoFEAR will also be included in the classroom training for ease of accountability.
 - c. Directors and supervisors are responsible for accountability of their employee's training. Each directorate will track the training to ensure 100% completion annually by the end of the fiscal year.
 - d. Directors and supervisors must also ensure all newly hired AF and NAF employees receive EEO classroom training within ninety (90) days of their appointment.
2. The point of contact for this policy is the US Army Garrison Wiesbaden EEO office at DSN 337-5610 or commercial 0611-705-5610.


JEFFREY W. DILL
COL, IN
Commanding

DISTRIBUTION:

A