



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
UNITED STATES ARMY GARRISON WIESBADEN  
UNIT 29623  
APO AE 09096-0050

IMEU-WSB-ZA

16 JUN 09

MEMORANDUM FOR RECORD

SUBJECT: US Army Garrison Wiesbaden Command Policy Letter 9, Appeals for Reconsideration of Final Determinations of Exceptions to Policy

1. Reference AR 420-1, Housing Management, 12 February 2008.
2. Purpose. This memorandum establishes local standards and guidelines for appeals for reconsideration of final determination of exceptions to policy submitted to this command.
3. Applicability. This policy is applicable to all military personnel, their Family members and guests, tenant units and activities within the US Army Garrison (USAG) Wiesbaden.
  - a. Appeals for reconsideration must be submitted in writing with proper supporting documentation containing new and compelling information not contained in the original request. Appeals submitted with no new and compelling information will be returned without action.
  - b. Requests for exceptions to policy to exceed housing bedroom entitlements or to live off-post when on-post government quarters are available, or requests for exception to policy for housing which is determined by duty status or pay grade, will only be considered when the documentation demonstrates an extreme hardship and shows that the service member has exhausted all alternatives.
  - c. Soldiers will not be considered for benefits or entitlements at a grade higher than they currently hold until selected by a promotion selection board, with results published and a promotion sequence number assigned. Promotable Soldiers must provide a copy of their orders reflecting a promotable status or documentation of their published promotion selection. The expectation of an upcoming selection board or unofficial notification does not constitute adequate documentation to warrant additional entitlements. Soldiers selected for promotion at a later date may, if quarters are available, elect to move into quarters authorized for their next higher grade at their own expense. There is no government requirement to relocate a Soldier at government expense based upon a promotion selection.
  - d. Excess furniture and household goods are not adequate justification for additional bedrooms or to obtain authorization to reside off post. Personnel are informed of the housing situation via 1st PERSCOM, Army Housing One Stop homepage and or by directly contacting the housing division prior to making arrangements for change of station. Orders are provided to individuals and contain a statement advising the service member to contact the gaining command housing office prior to making any arrangements to relocate.

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4. The proponent agency for this policy is USAG Wiesbaden, Directorate of Public Works, Housing Division, DSN 337-5556 or civilian: 0611-705-5105.



JEFFREY W. DILL.  
COL, IN  
Commanding